

To further review the CAP Membership level and consider any actions

Dear colleagues,

Cornwall's New Community Area Partnerships: Update

Further to my message at the end of March, please see below a brief update about the preparations for the new Community Area Partnerships.

As a brief recap, the 12 new Community Area Partnerships (CAPs) will replace the 19 Community Networks at the end of May. The briefing I previously circulated about the CAPs is attached for ease of reference.

Progress and next steps

- As explained in my previous message, the Cabinet has agreed a framework for the CAPs and I've been given delegated authority to agree the detailed governance arrangements.
- On 29 March, I held a workshop with Community Network Chairs & Vice-Chairs to engage them on governance issues, in order to inform the preparation of detailed terms of reference for the CAPs. I also sought their views on how we should shape the CAP's inaugural meetings. I am very grateful to the Chairs & Vice-Chairs for their time and hard work at this session, and the valuable feedback they provided. Work on governance is nearing completion, and terms of reference will be circulated before the inaugural meetings.
- Inaugural CAP meetings: The Localism team has been scheduling dates for these meetings, which will take place from the end of May and across June and July. Initial invitations are being circulated by the team. We had initially proposed that we only hold informal workshops at this stage, to provide CAPs time to build relationships and prepare for their new roles, before launching into "business" meetings. While Chairs & Vice-Chairs agreed there is a need to set aside some time for these activities, they were keen to make quicker progress. I have reflected on this feedback and, as they proposed, we will hold Annual General Meetings on these dates (including the election of the new Chairs & Vice-Chairs), with time set aside for workshop activities.
- We have commissioned portable technology to give CAPs the capability to be able to hold hybrid meetings. The aim is demonstrate this at the time of the inaugural sessions, and have this fully operational by the Autumn. As part of the roll-out, we will ensure you and other CAP partners are familiar and comfortable with how it works.
- The Localism team has allocated its staff to the CAPs. You will shortly receive a message setting out the lead Community Link Officer and Community Support Assistant for each area, and assuring you that the team will be working together to balance resources fairly across Cornwall.

If you have any queries, please let me know. I wish you a good break over the Bank Holiday weekend.

Kind regards

Carol

Cllr Carol Mould
Cabinet Member for Neighbourhoods
Cornwall Council

Dear Clerks and Councillors,

Following the update from Cllr Mould we have just sent to you, we would be grateful if you could send us your representative nomination for the Liskeard & Looe/Cornwall Gateway Community Area Partnership. The first inaugural meeting will be held on **6th June with a start time of 6 pm at Eliot Hall, St Germans** – you will have hopefully received a meeting request for the date and we can now confirm the venue.

However, we do recognise that it may be a challenge for your council to appoint someone without understanding more about what the Community Area Partnership is, and what it will do. The summary document attached should help – and there is a draft Roles and Responsibilities in the Nomination form attached. If you feel it would be better for more than one person to attend these meetings, then we would be able to accommodate that as well. Also if someone wants to attend, before committing to being a representative, that would be fine too.

I'd also like to let you know that, at the first meeting, we would like representatives to bring with them **the top 3 priorities of their parish/town council**, as a first step to creating the CAP Action Plan.

Please return the completed forms to me or Lisa Grigg at localism@cornwall.gov.uk. Any questions or queries on the CAP or the first meeting, do not hesitate to get in touch.

With kind regards
Catherine
Community Link Officer